

**SAU #15 Board Meeting  
Wednesday, February 15, 2017 - 6:30 p.m.  
Auburn Village School Media Center**

These minutes have been approved.

**CALL TO ORDER**

Mark Comeau, Chair, called the SAU Board meeting to order at 6:30 p.m. Those in attendance were Board members, Alan Villeneuve, Maureen Murgo, Samantha Belcourt, Keith Leclair, Kara Salvas, Phil Denbow, Amy Boilard, Lindsey Laliberte (6:32 p.m.), Becky Cronk, Karyn Yeatman, Nicole LaFlamme, Matt Woodrow, and Kim Royer; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

Mark Comeau led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

Motion by Kim Royer, seconded by Amy Boilard to include the Transition Team to the agenda, and the motion carried unanimously.

**APPROVAL OF MINUTES**

A motion by Alan Villeneuve, seconded by Nicole LaFlamme, to approve the minutes for the SAU Board meeting on November 16, 2016, with the following amendment. Add to **Succession Plan Representatives 'The committee will come up with a process in which a new Superintendent would be chosen'**. With Kara Salvas abstaining, all others in favor, the motion carried in the affirmative.

A motion by Amy Boilard, seconded by Alan Villeneuve, to approve the sealed, non-public minutes of the SAU Board meeting on November 16, 2016, **adding Keith Leclair** to the listed attendees. With Kara Salvas abstaining, all others in favor, the motion carried in the affirmative.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

There was no participation.

Mark Comeau introduced Janice Baker to the Board. Janice was in the audience and is running, unopposed for the Auburn School Board, replacing Mark.

**OLD BUSINESS**

**SAU Collaboration**

Samantha Belcourt (Auburn) stated that she attended the Delegate Assembly on January 21, 2017 where the Hooksett School Board made their presentation as School Board of the Year. She shared their presentation with the Auburn Board.

Nicole LaFlamme (Candia) stated that Candia's full-day kindergarten has proven to be a success. She said their Board has spoken with their State Representative with regard to funding full-day kindergarten. Though aimed to assist low income district having full-day kindergarten, Candia could reap some financial benefit as well. Nicole offered the Board members to visit and observe their kindergarten program. Auburn and Hooksett said space is the issue in their districts.

Alan Villeneuve (Auburn) stated that the focus in Auburn is currently on trying to get the addition/renovation project to pass.

Amy Boilard (Hooksett) said their Deliberative Session #1 was filled with people asking questions as to how the School Board works.

**NEW BUSINESS**

The Board decided to move discussion on the **Superintendent's Evaluation** to later in the meeting.

**Business Administrator Contract**

Dr. Littlefield stated that Karen Lessard's contract is up for renewal and recommended the Board extend her contact for an additional 3 years.

Motion by Nicole LaFlamme, seconded by Phil Denbow, to approve the Business Administrators contract for an additional three years, and the motion carried unanimously.

**Expenditure Report**

The expenditure report was reviewed.

No action was taken.

**Budget Adjustments**

There were no budget adjustments.

Since Amy Boilard will be stepping down from the Board, Lindsey Laliberte will be signing the SAU manifest is the future.

**NON-PUBLIC SESSION (RSA 91-A:3 Section II (a-h))**

Motion by Phil Denbow, seconded by Kara Salvas, to enter into a non-public session RSA 91-A:3 Section II (c) at 6:53 p.m. A roll-call vote was taken, and the motion carried unanimously.

The Board reconvened into a public session at 7:33 p.m.

Marge Polak and Karen Lessard were no longer in attendance.

Motion by Nicole LaFlamme, seconded by Kim Royer, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

**Transition Team**

At 7:35 p.m., Dr. Littlefield excused himself in hopes that the Board would converse more freely.

Phil Denbow, Transition Team Chair, explained that 1 ½ hour presentations were made by representatives from NESDEC and NHSBA to the team to help them figure out how to proceed on determining a process for a Superintendent Search. Both showed similar processes, timeline and cost, but the group overall felt Barrett Christina from NHSBA was the best fit. Discussion ensued. Kim Royer stated that SAU is unique in the fact it is comprised of three separate districts. She said the search should be done early and a candidate should be decided by the holiday season. Matt Woodrow asked the process if a recommendation is made for an internal candidate, to which Kim Royer stated nothing legal has to be done and no posting would have to be made.

Motion by Alan Villeneuve, seconded by Keith Leclair, to hire NHSBA to conduct a Superintendent Search. Alan Villeneuve stated if a candidate from within is interested, they should apply in an open search process. Kim Royer encouraged the Board to consider hiring from within, instead of contracting with NHSBA. Considerable discussion ensued.

Mr. Villeneuve motioned to table his motion. Becky Cronk seconded.

Motion by Keith Leclair, seconded by Becky Cronk, to enter into a non-public session RSA 91-A:3 Section II c at 8:00 p.m. A roll-call vote was taken and the motion carried unanimously.

The Board reconvened into a public session at 9:40 p.m.

Motion by Alan Villeneuve, seconded by Keith Leclair, to hire NHSBA to perform a Superintendent's Search. With 3 NO, all others in favor, the motion carried in the affirmative.

**ADJOURNMENT**

Motion by Alan Villeneuve, seconded by Amy Boilard, to adjourn at 8:45 p.m., and the motion carried unanimously.

The next regularly scheduled SAU #15 School Board Meeting will be Wednesday, May 24, 2017 at 6:30 p.m. at the Henry W. Moore School in Candia, NH.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary